



A nonprofit 501(c)(3) organization dedicated to growing community through events like yours, and the Super Fair.

Our big spaces inside & out are open for socially-distanced events—contact us if we can help you with yours!



Aug 17-20, 2022

Lancaster County Agricultural Society, Inc.

Board of Directors Monthly Meeting

AGENDA MINUTES

Thursday, May 20, 2021 at 7:30 PM

In-Person Meeting

Lancaster Room (enter Pavilion 1 Business Center)

4100 N. 84th Street, Lincoln NE 68507

1. Call the meeting to order--proof of due notice of meeting in Lincoln Journal Star & open meeting rules displayed
 - *The meeting was called to order at approximately 7:32 p.m.*
2. Roll call
 - *Present*
 - *Kendra Ronnau*
 - *Karen Rutt*
 - *John Cooper*
 - *Ron Suing*
 - *Jennifer Cusick-Rawlinson*
 - *Bryce Doeschot*
 - *Lynn Hagan*
 - *Absent*
 - *Ron Dowding*
 - *Tom Messick*
3. Approval of two minutes: April 15, 2021 & additional May 6, 2021 meeting
 - *Cusick-Rawlinson moved to approve minutes from the regular board meeting on April 15, 2021 as well as the additional board meeting from May 6, 2021. Hagan seconded, and the motion was passed unanimously on a 7-0 vote.*
4. Financial report including approval of financials & checks, report on audit progress (Martin)
 - *The April 2020 amount was used in place of the actual April 2021 tax receipts, but numbers are fairly similar year-to-year. April 2021 financials are reported to be*

better than expected overall. It was noted that moving forward, the report could potentially be reviewed this way.

- *Cooper moved to approve amended, final property tax receipts in the March 2021 P&L. Cusick-Rawlinson seconded, and the motion was passed unanimously on a 7-0 vote.*
- Balance sheet
 - There were 3 payrolls in April.
 - The operating LOC was 0 at the end of April.
- Profit-loss statements
 - Tax receipts are actual for April 2021.
 - April was a slower month; revenue was smaller than usual and expenses were higher this month due to rain/hail insurance buydown payment for the year (\$40,000), interest payment on the west gate construction loan, and a \$31,000 purchase for a new food truck.
- *Suing moved to approve the April balance sheet and profit-loss statements. Hagan seconded, and the motion was passed unanimously on a 7-0 vote.*
- *Cusick-Rawlinson moved to approve \$331,301.05 of checks for the month of April. Cooper seconded, and the motion was passed unanimously on a 7-0 vote.*
- Update for Board regarding annual audit
 - Review of audit process; Controller Martin advised how this year's audit is progressing and that as of meeting that less than 6 items remain outstanding.

5. Officer and Committee reports

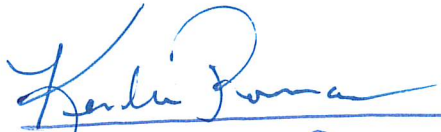
- President (Ronnau)
 - Ronnau noted how satisfied she is with the hard work and resilience of LEC staff as well as how smoothly LEC operations and events are going.
- Vice President (Dowding)
 - Dowding was absent from the meeting; no report.
- Secretary (Cooper)
 - Construction final small projects going well for the most part. The goal is for construction to be finalized by the end of the month. It was noted that construction must be prioritized to ensure the rodeo and fair go smoothly.
 - Board members were encouraged to sign up to volunteer and help out if they can.
- Treasurer (Rutt)
 - Rutt had nothing to report.
- Committee Reports as relevant: Personnel Listening (Ronnau), Fund Development (Cusick-Rawlinson), Strategic Planning (Cusick-Rawlinson), Premium Auction (Ronnau), Grievance (Cooper), **NHSFR Rodeo (Cooper)**
 - NHSFR Rodeo committee report given by Secretary above.
 - No other committee reports were given.

6. Extension Report / Communications (Wobig)

- Chris was introduced to the board. He said he would love to help out if he can.
- A new 4-H assistant, Erica Murry, was recently hired and focuses on STEM. She works with youth at many different nonprofit organizations.
- The Extension office will be more open with health regulations loosening up.

- Extension staff are adjusting to new changes and the office has been very busy.
7. 2021 Super Fair Board Availability/Roles (Ronnau)
 - 4-H/FFA youth have been invited to come back 2nd week of the Super Fair for a 4-H/FFA Family BBQ Picnic on Saturday Aug 7th during Ribfest. A DJ will help with emcee duties.
 - LEC staff are currently working on recruiting a couple more vendors for RibFest.
 - Board members were advised to let Susan Bulling know of their availability to help with Super Fair
 8. Decide date for Fall Awards Fairgrounds Banquet—Oct. or Nov. (Ronnau)
 - The board decided on the evening of Thursday, November 18th as a primary date/time and the evening of Thursday, November 4th as a secondary date/time.
 - Dickerson will review these options and decide on the official date/time later on.
 9. Operations Director Report (Rook)
 - Rook reported that LEC operations are going very well overall.
 - The asphalt patching is done, and the mill and overlay will hopefully happen in the fall before winter.
 - Sue Morrison was reported to be doing a great job of hiring new team members.
 - Iron (arena/livestock panels) for the rodeo as well as sheetrock for the announcer stand are up.
 - The operations team is working on the siding and inside of the ticket booth.
 - The Grandstand is approved and ready for use, though the liquor license for it still needs to be approved.
 - Livestock pens were inspected by NHSRA and some of their livestock contractors in person and found to be in good shape.
 - Volunteer slots are being filled up for rodeo/fair, but some are still available in areas such as gate security and ticketing.
 10. Business Development Report (Kraeger)
 - Kraeger gave an overview of the business development report.
 - Some contracts and proposals from booths are still in limbo; Kraeger has been making some follow-up phone calls to encourage the finalization of contracts.
 - Kraeger will continue reaching out to potential vendors.
 11. Managing Director report (none--Dickerson on vacation)
 12. Other Business
 - Give to Lincoln Day is July 27th. Cusick-Rawlinson encouraged board members to donate to LEC if they decide to participate/donate.
 - Cusick-Rawlinson inquired as to whether the board was given an update on the HR process. Martin said she has not had a chance to review and work with this material yet since has been busy with the audit.
 13. Communication from the public (5-minute limit per person)
 - No communication from the public occurred.
 14. Adjournment
 - *Doeschot moved to adjourn the meeting. Hagan seconded, and the motion was passed unanimously on a 7-0 vote.*
 - The meeting was adjourned at approximately 8:58 p.m.

Next regular meeting: Thursday June 17, 2021 at 7:30PM



President Ronnau



Secretary Cooper